

Concept Note
Accountability and Programme Performance Review Meeting (APPRM) Third Quarter 2025

Theme: “Connecting the dots: *Gathering momentum for Q4 Annual Reporting*”
Date: 06 October 2025

I. Background

Accountability and Programme Performance Review Meetings (APPRM) remains a central accountability and transparency mechanism, enabling the tracking and assessment of progress against the Annual Business Plans (ABP) of Subprogrammes and Support Divisions via milestones. The regular monitoring and reporting on performance on both budget and programmatic delivery are major elements in driving the achievement of objectives. APPRMs serve not only as a forum to highlight achievements but also to keep the institution abreast of any implementation challenges that may require course-correcting measures. They also facilitate the cross fertilization of learning through the sharing of experiences and quality feedback across Subprogrammes and Support Divisions. The APPRM also fosters greater level of compliance to programme policies, procedures and standards of performance. In addition, it facilitates better understanding of synergies across all levels of work of the Commission and ultimately strengthens programme management.

The first (was in 1st May) and the third quarter (6th October) APPRMs are what we termed as “***APPRM lit***”, which will involve all Senior Leadership Team (SLT), Programme Management Officers (PMOs) and Chief of sections, with the Addis Ababa based participants attending in person, while the others (SROs and IDEP) joining online. The second (18-20 June) and fourth (8-12 December) will involve the in-person presence of all SLT members, the PMOs and at least a Chief of Section from the SROs and IDEP, while all Chief of Sections and others from the HQ are required to attend in-person. All other staffs of the SROs and IDEP are required to attend virtually.

The third APPRM (Q3 APPRM) will be held on **06 October 2025** under the theme, “***Connecting the dots: Gathering momentum for Q4 Annual Reporting***”.

As part of the realignment of its programme of work as featured in the 2025 Programme Plan and Budget, ECA identified 5 strategic focus areas: i) Macroeconomic policies and development financing; ii) Regional integration, economic diversification and industrialization; iii) Infrastructure development including energy; iv) Technology, Innovation and connectivity and v) Climate action and food security; and two cross-cutting areas: (i) Data and statistics and (ii) Social dimensions. Subprogrammes and Support Divisions will be required to demonstrate how their work is substantively contributing to at least one of the strategic pillars and the cross-cutting themes. In addition, the pillars will be required to demonstrate their engagement in the Countries of Focus of ECA and how they have worked with the RCs/UNCTs in promoting the accelerated process of achieving Agenda 2063 and the SDGs; Agenda 2030.

The discussion on the 3rd Q APPRM will be against the background of the revised Annual Business (SPORD) Plan 2025 of the SPs, which SPORD had supported the SPs on. Given the challenge of liquidity constraints, the decision of the 2nd Q APPRM was that the ABP of the SPs should be revised., which has been done. As such, the performance targets of the SPs will be based on this revised plan.

II. Objectives of the review meeting

The overall objective of the meeting is to provide a comprehensive overview of the progress and key milestones achieved by Subprogrammes and Support Divisions against the annual programme of work as defined in the 2025 revised ABP in the third quarter of the year. The specific objectives of the meeting are:

- a To assess progress against the quarterly milestones and annual targets.
- b To discuss the implementation challenges and suggest corrective measures in accelerating the implementation process for the achievable targets.
- c To review the financial performance and resource mobilization across all funding streams.
- d To strengthen institutional learning practices.

III. Expected outcomes

The meeting is expected to lead to the following outcomes:

- a. **Outcome 1:** *Subprogrammes identify areas to accelerate the implementation of their planned annual programme of work.*
- b. **Outcome 2:** *Subprogrammes identify course-correcting measures to ensure on-time delivery of programme commitments and targets by year-end.*
- c. **Outcome 3:** *Strengthen alignment between programme implementation and institutional priorities, including cross-cutting themes.*
- d. **Outcome 4:** *Enhanced collaboration and knowledge sharing across the Subprogrammes and Support divisions.*

IV. Format of the meeting

The meeting will start with the opening remarks by the Executive Secretary. This will be followed by a presentation by the Director of Strategic Planning, Oversight and Results Division on key directions and progress at third quarter. This will be followed by consolidated pillar level presentations from the Office of Deputy Secretaries for Programme and Programme Support. Then, an overall corporate financial performance (all funding sources) will be presented by the Finance and Budget Section. The Partnerships and Resource Mobilization Section (PRMS) will present on the issues pertaining to extrabudgetary projects.

The presentations will be followed by question-and-answer segments to allow for meaningful discussions and reflections on the programme performance. The meeting will conclude with closing remarks by the Executive Secretary.

V. Dates, Venue, and Participants

The meeting will be held in hybrid format (in-person and virtual via Microsoft Teams) and will involve plenary presentations followed by discussions according to the Programme of Work. All SLT members based in Addis Ababa are required to attend in-person, while SRO and IDEP Directors should attend virtually. All Section Chiefs and PMOs are required to join virtually.

The virtual platform of the meeting will be the Microsoft Teams application following the practiced meeting rules, on 6th October 2025 as per the attached provisional Programme of Work. Virtual participation will follow established meeting protocols.

VI. Contact

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